

# High Knob Utilities, Inc.

## High Knob Utilities Board Meeting

**July 21, 2008**

### **Call to Order:**

Dave Henderson called the HKUI meeting to order at 7:00 P.M. Other HKUI Board members in attendance were, Josh Douglas, Keith Arnett, Vince Bonzagni, Don Day, and Vic Jones. Members absent, none.

### **Previous Minutes:**

Minutes from the May 12, 2008 meeting were reviewed; changes were recommended and accepted by the secretary. Keith Arnett moved that the minutes from the March 12, 2008 meeting be accepted, Josh Douglas; seconded. The motion passed

### **Staff Reports:**

Jerry Pomeroy- The following projects have been completed since the last HKUI Board meeting. Moved the generator from Alpine to Butler. Moved gas line to new site. Set post for regulator that will be installed at Alpine. Bolted generator at Butler, water proofed fan, excavated and set tank. Painted centerlines on the main roads. Removed dead trees on Mountain Top Rd and Salt Lick Road. Finished cleaning of the culverts post storm. Graded and put gravel on back roads. Filled pot holes on Windy Way, Salt Lick, Mass. Mt., and Bridal Path. Mowed all mailbox areas.

Dan Althouse- The sample letter to effect changes to our tariff has been accepted by the SCC. It will be effective August 7<sup>th</sup> if there are no complaints from the High Knob members. Springs 4,5 and 6 are running 15-20 gpm and are supplying 96% of the water consumed above the club house. Work on Spring Reservoir is proceeding, valves have been replaced, a sampling pit has been installed. As soon as Butler Reservoir is completed we will start work on Alpine Reservoir. A lot of time has been spent troubleshooting control and SCADA electrical failures at Spring, Alpine and Butler reservoirs. **THE SCADA UNIT, CONTROL AND FEEDBACK CIRCUITS FROM PUMP RELAYS MUST BE ON THE SAME PHASE OF THE 240 volt LEGS. This must be remembered whenever electrical work is done at a water facility.** Chlorine pumps and meters have taken my attention and time over the last few months. The mixer at Salt Lick needs a new motor. The playground substation is now on manual operation as the automatic monitoring is cost prohibitive. A comprehensive report by Dan Althouse is available at the High Knob Office.

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Cindy Kerns- Filed 9 liens on properties that are in foreclosure. Two have been paid since filing. Completed utility bills and updated utility customer list. Reconciled all accounts and will close Greater Atlantic account this week. Learning and reading office and billing procedures. I will have Notary certification by the end of the month. Updated computers and painted and decorated office and exterior.

Dan Althouse- Financial Report- A detailed report is available at the High Knob Office. The audit has been completed; however, there is some question relative to the Notes Payable portion of the report. A short discussion was concluded with no vote to accept the report until Dan Althouse is satisfied because of the question,. The insurance survey has been completed. The drought response Program has been completed and is ready for review by the board.

**Unfinished Business:** Press release from Chuck Conners has still not been obtained. Dan Althouse will continue to pursue this item.

**New Business and Public Comments:** Cindy has expressed interest in attending a 2 day course in MS Excel at a cost of \$176. Funding would be split between HKOA and HKUI. Keith Arnett moved to accept Cindy Kern's proposal, Dave Henderson seconded, motion passed.

**Adjournment:** Keith Arnett moved to adjourn, seconded by Dave Henderson passed. Next meeting 9/9.

Vic Jones  
Secretary, HKUI Board