

High Knob Utilities, Inc.

High Knob Utilities Board Meeting

April 13, 2009

Call to Order:

Dave Henderson called the HKUI meeting to order at 7:05 P.M. Other HKUI Board members in attendance were, Keith Arnett, Josh Douglas, Vince Bonzagni and Vic Jones. Members absent: None Dave Henderson asked if there were additions to the agenda, there was no response.

Previous Minutes:

The board reviewed minutes from the previous HKUI Board meeting, conducted 2/9/09 . Keith Arnett moved to accept the minutes, Josh Douglas seconded, , the motion passed.

Staff Reports:

Treasurer's Report- Written report available at the High Knob Office. Vince Bonzagni moved not to accept the report as Josh Douglas questioned the amount of the CD. The Treasurer's Report indicates the amount as \$99,046.26, Josh Douglas contends the amount should be \$100,000 plus interest. Dan Althouse has said those figures are directly from the bank statement. Vince Bonzagni and Dave Henderson will go to the bank to straighten out and misunderstanding. Keith Arnett made a motion to accept the report as a document Josh Douglas seconded and requested the motion be amended to assure board members get a report from the bank and distribute to the board members. The motion passed as amended.

Cindy Kerns- The water bills were mailed, approximately \$60,000 in total. Cindy indicated that liens were being paid and she is working on submitting three more. Bill payables are up to date and we have a \$1,300 credit due from Allegheny Power due to a double payment on our part. Both computers have been fixed and are working well. The QuickBooks upgrade has been installed.

Dan Althouse – There is a discrepancy of about 10K gallons a month between flow (52K gal) and billing (10K gal). I am working on resolving this discrepancy. The spring's production far exceeds our daily usage and the system has been configured to minimize well usage. The following administrative actions were completed; SCC report filed, 2008/9 Consumer Confidence Report ready for mailing, Backflow cross Connection Program questionnaires to be mailed. The following projects are in the works; Windy Way project is contemplated as PVC prices are down, electrical problems at Butler Reservoir,

HKUI Minutes for April 13, 2009

Remediation work on the springs to improve bacterial counts will take place as time and weather permits. Antennae for the SCADA (System Control and Data Acquisition, the computer we use to monitor and control the various springs and wells, wirelessly) require replacing. There was a short discussion on the requirement for the Cross Contamination Survey, it is a Virginia Health requirement.

Jerry Pomeroy – Built and installed a new pressure treated door for No Name Reservoir. Relocated chlorine line at Butler Reservoir. Buried electrical line at Spring Reservoir Fixed leaks at the following locations; tap leaks Massanutten Mountain Rd and Bridal Path (2), Windy Way leak #9, PRV vault on HK Road. Installed new 36 inch door and rain hood at Butler Reservoir. Put in thorough seal seam on top of Butler Reservoir where new and old reservoir meet. Read meters for 1st quarter billing.

OLD Business:

Dan Althouse would like board recommendations on Drought Response.

Keith Arnett suggested that a separate working meeting be held for By-Law revision review

Closed Session:

A closed session was held with the board members of HKOA and HKUI to discuss salary increases for High Knob staff.

Adjournment: Next meeting is scheduled for May 11, at 7PM. Dave Henderson moved to adjourn, seconded by Josh Douglas, passed, 5-0, meeting adjourned 8:16P.M.

Vic Jones
Secretary, HKUI Board