



High Knob Utilities, Inc.

17 Windy Way ♦ Front Royal VA 22630 ♦ 540-635-6131

Fax: (540) 635-6635 ♦ E-mail: hkoffice@hkoai.com

Website: <https://www.hkui.org/>

Recurring Payment Authorization Form

You can schedule your payment to be automatically deducted from your bank account.

Just complete and sign this form to get started!

Recurring Payments Will Make Your Life Easier:

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating the possibility of shutoff for non-payment

Here's How Recurring Payments Work:

You authorize regularly scheduled charges to your checking/savings account. You will be charged the amount of your current bill for each billing period. A receipt for each payment will be emailed to you and the charge will appear on your bank statement as an "ACH Debit." You agree that no prior notification will be provided unless the date changes, in which case you will receive notice from us at least 10 days prior to the payment being collected.

Please complete the information below:

I _____ authorize High Knob Utilities, Inc. to withdraw from my checking/savings account the amount of my quarterly water bills.

Billing Address _____

Phone# _____

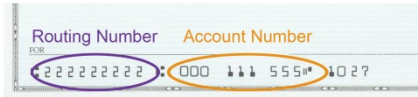
City, State, Zip _____

Email _____

Checking/ Savings Account

Checking	Savings
Name(s) on Account	

Bank Name	


Account Number _____
Bank Routing # _____
Bank City/State _____

SIGNATURE _____ DATE _____

I certify that I am an authorized user of this bank account and will not dispute these scheduled transactions with my bank, so long as the transactions correspond to the terms indicated in this authorization form. I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify High Knob Utilities, Inc. in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above-noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the periodic transaction date occurs. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF), I understand that High Knob Utilities, Inc. may at its discretion attempt to process the charge again within 30 days, and I agree to a \$35.00 charge for each attempted charge that is returned for NSF; this charge will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.